

COMAS Electronics

Blue Ocean VDR – SVDR

Procedures on installation and annual inspection - Paperwork

Please note the following points regarding the paperwork needed on installation and annual inspection of the Blue Ocean SVDR. We regret to say that, although all these are known matters, many installers seem to be lousy regarding the papers. Bear in mind that it is not optional to fill the papers – the authorities will need them.

Generally, we need copies of everything. In our turn, we will give copies to the shipping companies if requested. You leave a copy to the ship of all papers requested, but you retain always a copy to be returned to the office.

The needed papers are:

- “Survey Checklist SVDR V2”: it is the main document of every installation or survey. Fill it as you check the installation. Do not forget to insert the capsule and ship data.

A copy remains on board and an other one must be returned to the office.

Sometimes the surveyor or the flag have their own checklist that they want to be filled. Normally these forms are a subset of ours: you just need to copy the data needed. In that case you fill both forms and return copies of both to the office.

- Capsule papers: included in the capsule package are the papers from McMurdo. Give a copy to the master and return the original to the office. Write on them the ship data. These papers contain the EPIRB number: it is needed to determine which EPIRB transmits from a ship with multiply EPIRBs.

- Keep with you a copy of your training certificate. You will need to prove that you are authorized by the manufacturer to install and inspect the system.

- Certificate of Compliance. This document is issued by COMAS and need to be on board. Even if the surveyor does not ask for need, it is requested by the port authorities. If it is not available the ship could be stopped!

This certificate is issued after we receive the Survey Checklist. You can send it by mail or fax, and we will return the certificate the same way. The prototype will be send by normal mail to the shipping company.

- Electronic documents:

Copy the file blue.mdb after you finish the setup. It contains all settings in electronic form and it will help on the next visit on board.

It is a good practice to copy 10 minutes of recordings. It helps to prove the quality of your work.

Keep with you a copy of the "Installers CD". It contains all manuals, certificates and a lot of other useful information.